**PREAMBLE**

Having regard to the constitution of the Republic of BURUNDI;

Having regard to Decree -law n°1/11 of 18 April 1992 on the organic framework of non-for-profit organizations;

Considering the decree- law n°01/16 of 17 May 1982 on the Public Health Code;

Having regard to Ministerial Order No. 530/772 of 29/05/2013 approving IPROSARUDE as a non-for-profit organization;

Considering the political will shown by the Government of Burundi to support national and international organizations;

Considering the Republic of Burundi’s commitment through the Ministry of Public Health and the fight against AIDS and its partners to achieve Sustainable Development Goals (SDGs);

Considering the mission of IPROSARUDE to save human lives and improve health in rural areas in general and among vulnerable people in particular through access to quality health care for this population

Whereas IPROSARUDE is committed to being a state partner in the field of health to contribute to the implementation of the SDGs and universal access to prevention, care and support;

Considering, finally that it is essential to create a global legal framework with a view to better harmonization of the actions to be carried out in the above-mentioned areas.

Given the importance of community health;

Whereas staff capacity needs to be strengthened to provide a comprehensive package of activities;

Given that access to health care and services is a rural challenge;

Since scientific research must be an innovation for IPROSARUDE;

Whereas the Burundian rural population does not have access to specialized care in general;

Whereas maternal and infant mortality is very high in our country;

Given that our interventions target adolescents, young people, women and children less than five years of age.

Since there is a remarkable shortage of specialized doctors and other specialists in rural areas;

Considering that preventable complications linked to several diseases are observed particularly in rural areas;

Aware that the Burundian population is growing exponentially as the economy declines;

Given that poverty is a major challenge for our country;

Considering that the efforts already made by the Government in the promotion, prevention and management of diseases deserve the support of civil organizations working in the field of health and the full participation of the entire population in their health in order to achieve the Sustainable Development Goals;

Our founding members and adherents of the association IPROSARUDE decide to modify the present statutes to comply with the new law governing non-for-profit Associations (law n° 1/02/ of 27/01/2017)

**ARTICLE I. NAME, DURATION, HEAD OFFICE AND RESSOURCES OF ORGANIZATION**

**Section1.The name of organization**

IPROSARUDE is Initiative pour la Promotion de la Santé Rurale et le Développement (Initiative for Promotion of Rural Health and Development in English)

**Section 2.Duration**

The association is established for an indefinite period

**Section 3.Head Office**

The headquarters of the association is in Bujumbura. It can be transferred to any other place at the national level by decision of the General Assembly

**Section 4.Action area**

IPROSARUDE operates throughout the country of Burundi. However, Antennas can be created abroad, by decision of the General Assembly.

**Section 5.Financial ressources**

The resources of the association come from:

- Membership fees of the members to the association

-Cotisation of the members of the association and sympathizers

-The other partners' grants

-Funds from Income Generating Activities

-Dons and bequests

**ARTICLE II. CORPORATE PURPOSE**

**Section 1. Nonprofit Purpose**

IPROSARUDE is organized exclusively for charitable, educational, Health, development and scientific purposes, including, for such purposes the research in different fields in rural areas.

**Section 2.Vision** is that every Burundian has access to healthcare services.

**Section 3.Mission**

Its mission is to save human lives and improve rural health in general and among vulnerable people in particular through access to quality health care for this population and active participation in sustainable development.

**Section 4: Specific Purpose**

The specific objectives and purpose of IPROSARUDE shall be:

* Promote sexual and reproductive health in general and Family Planning in particular.
* Conduct information, education, communication, advocacy, services delivery and training activities aimed at encouraging people to adopt attitudes and behaviors conducive to health in general, especially in rural areas ;
* Prepare young people for responsible parenthood.
* Raising awareness in Burundi of the prevention of communicable diseases ;
* Promote systematic screening for cataracts and other eye defects ;
* Promote cervical cancer screening ;
* Promote awareness of hygiene and sanitation in the living environment ;
* Promote personal and dental hygiene ;
* Training health care providers in cervical cancer screening and management;
* Training health care providers in the management of dental diseases ;
* Protect the rights of people affected by these pandemics, especially those affected by HIV/AIDS, the blind and the disabled;
* Promote adolescent and youth health, especially sexual and reproductive health ;
* Promote the prevention and care of drug addicts and alcohol-dependent persons through a multidisciplinary approach in model reference centers;
* Detect viral hepatitis in time and control all possible complications;
* Participate in clinical research;
* Fight against poverty in all its forms;
* Create solidarity groups (VSLA) in the intervention zones
* promote socio-economic development;
* Support community-based organizations working in the health sector to achieve their goals through coaching, building staff capacity and supporting strategic planning and mobilizing funds for their operations;
* Helping the population increase their capacity to access health care through community health insurance;
* Help the structures to introduce into their service package the most basic specialized care for the rural population through a system of sponsorship and strategic partnership;
* Promote environmental sustainability;
* Promoting services to the most marginalized populations through a mobile clinic
* Providing the rural population with good quality medicines at an affordable cost

**ARTICLE III. MEMBERSHIP**

**Section 1. Eligibility for Membership**

Application for voting membership shall be open to any current resident, property owner, business operator, or employee of the IPROSARUDE area that supports the purpose statement in Article II, Section 4. Membership is granted after completion and receipt of a membership application and annual dues. All memberships shall be granted upon a majority vote of the general assembly.

**Section 2. Annual Dues**

The amount required for annual dues shall be $600 each year, unless changed by a majority vote of the members at an annual meeting of the full membership. Continued membership is contingent upon being up-to-date on membership dues.

**Section 3. Rights of Members**

Each member shall be eligible to appoint one voting representative to cast the member’s vote in association elections.

**Section 4. Resignation and Termination**

Any member may resign by filing a written resignation with the secretary. Resignation shall not relieve a member of unpaid dues, or other charges previously accrued. A member can have their membership terminated by a majority vote of the membership.

**Section 5. Non-voting Membership**

The General assembly shall have the authority to establish and define non-voting categories of membership.

**ARTICLE IV. MEETINGS OF MEMBERS**

**Section 1. Regular Meetings**

Regular meetings of the members shall be held one time per year, at a time and place designated by the chair.

**Section 2. Annual Meetings**

An annual meeting of the members shall take place in the month of November (pick a month), the specific date, time and location of which will be designated by the chair. At the annual meeting the members shall elect directors and officers, receive reports on the activities of the association, and determine the direction of the association for the coming year.

**Section 3. Special Meetings**

Special meetings may be called by the chair, the Executive Committee, or a simple majority of the board of directors. A petition signed by twenty percent (20%) of voting members may also call a special meeting.

**Section 4 Notice of Meetings**

Printed notice of each meeting shall be given to each voting member, by mail, not less than two weeks prior to the meeting.

**Section 5. Quorum**

A quorum for a meeting of the members shall consist of at least fifty percent (50)% of the active membership.

**Section 6. Voting**

All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place.

The following issues are only the purpose of General Assembly:

* Election and dismissal of the executive committee and other statutory bodies
* Approval of reports, balance sheet and accounts
* Alienation of the heritage
* Modification of the statutes
* The dissolution of the association
* The appointment of the liquidators and their remuneration
* The membership and exclusion of a member
* The IPROSARUDE's membership in a collective

**ARTICLE V. BOARD OF DIRECTORS**

**Section 1. General Powers**

The affairs of the Corporation shall be managed by its Board of Directors. The Board of Directors shall have control of and be responsible for the management of the affairs and property of the Corporation except which of General Assembly.

**Section 2. Number, Tenure, Requirements, and Qualifications**

The number of Directors is fixed to seven(7) including the following officers( the President, the Vice-President, second , the Secretary, and the Treasurer) and the advisory council with 3 persons(quality adviser, finance adviser and fundraising adviser ).

The members of the Board of Directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until their successors shall be duly elected and qualified. All members of the Board of Directors must be approved by a majority vote of the members present and voting. No vote on new members of the Board of Directors shall be held unless a quorum.

No two members of the Board of Directors related by blood or marriage/domestic partnership within the second degree of consanguinity or affinity may serve on the Board of Directors at the same time.

Each member of the Board of Directors shall be a member of the Corporation whose membership dues are paid in full and shall hold office for up to a three-year term as submitted by the nominations committee.

Newly elected members of the Board of Directors who have not served before shall serve initial one-year terms. At the conclusion of the initial one-year term, members of the Board of Directors may serve additional three year terms. Their terms shall be staggered so that at the time of each annual meeting, the terms of approximately one-third (1/3) of all members of the Board of Directors shall expire.

Each member of the Board of Directors shall attend at least three (3) quarterly meetings of the Board per year.

Each member of the Board of Directors shall contribute at least one hundred twenty cash dollars ($120) to the organization annually. No contribution credit shall be given for in-kind donations. Provided, however, that the $120 cash requirement for any member who joins after the beginning of the fiscal year for his or her initial one-year term shall be prorated accordingly.

**Section 3. Regular and Annual Meetings**

An annual meeting of the Board of Directors shall be held at a time and day in the month of October of each calendar year and at a location designated by the Executive Committee of the Board of Directors. The Board of Directors may provide by resolution the time and place, for the holding of regular meetings of the Board. Notice of these meetings shall be sent to all members of the Board of Directors no less than ten (10) days, prior to the meeting date.

**Section 4. Special Meetings**

Special meetings of the Board of Directors may be called by or at the request of the President or any three members of the Board of Directors. The persons authorized to call special meetings of the Board of Directors may fix any location, as the place for holding any special meeting of the Board called by them.

**Section 5. Notice**

Notice of any special meeting of the Board of Directors shall be given at least two (2) days in advance of the meeting by telephone, facsimile or electronic methods or by written notice. Any Director may waive notice of any meeting. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular meeting of the Board of Directors need be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these by-laws.

**Section 6. Quorum**

The presence, in person of a majority of current members of the Board of Directors shall be necessary at any meeting to constitute a quorum to transact business, but a lesser number shall have power to adjourn to a specified later date without notice. The act of a majority of the members of the Board of Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these by-laws.

**Section 7. Forfeiture**

Any member of the Board of Directors who fails to fulfill any of his or her requirements as set forth in Section 2 of this Article by October 1st shall automatically forfeit his or her seat on the Board. The Secretary shall notify the Director in writing that his or her seat has been declared vacant, and the Board of Directors may forthwith immediately proceed to fill the vacancy. Members of the Board of Directors who are removed for failure to meet any or all of the requirements of Section 2 of this Article are not entitled to vote at the annual meeting and are not entitled to the procedure outlined in Section 14 of this Article in these by-laws.

**Section 8. Vacancies**

Whenever any vacancy occurs in the Board of Directors it shall be filled without undue delay by a majority vote of the remaining members of the general assembly at a regular meeting. Vacancies may be created and filled according to specific methods approved by the General Assembly .

**Section 9. Compensation**

Members of the Board of Directors shall not receive any compensation for their services as Directors.

**Section 10. Informal Action by Directors**

Any action required by law to be taken at a meeting of the Directors, or any action which may be taken at a meeting of Directors, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by two-thirds (2/3) of all of the Directors following notice of the intended action to all members of the Board of Directors.

**Section 11. Confidentiality**

Directors shall not discuss or disclose information about the IPROSARUDE or its activities to any person or entity unless such information is already a matter of public knowledge, such person or entity has a need to know, or the disclosure of such information is in furtherance of the Corporations’ purposes, or can reasonably be expected to benefit the IPROSARUDE. Directors shall use discretion and good business judgment in discussing the affairs of the Corporation with third parties. Without limiting the foregoing, Directors may discuss upcoming fundraisers and the purposes and functions of the IPROSARUDE, including but not limited to accounts on deposit in financial institutions.

Each Director shall execute a confidentiality agreement consistent herewith upon being voted onto and accepting appointment to the Board of Directors.

**Section 12. Advisory Council**

The general assembly elects by simple majority 3 advisers responsible respectively for the quality, the finances and the fundraising for 3 years which ensure the regular follow-up of the activities of the executive committee. Only founding and adhering members have the right to elect and be elected. He is in charge of financial control and approves the reports of the executive committee. He reports to the General Assembly.

It meets once a quarter to analyze the report and the achievements of the executive committee or to rule on possible breaches. It may convene an extraordinary general meeting in case of serious breach.

**Section 13. Parliamentary Procedure**

Any question concerning parliamentary procedure at meetings shall be determined by the President by reference to internal regulation order .

**Section 14. Removal.**

Any member of the Board of Directors may be removed with or without cause, at any time, by vote of majority (1/2) of the general assembly if in their judgment the best interest of the Corporation would be served thereby. Each member of the Board of Directors must receive written notice of the proposed removal at least ten (10) days in advance of the proposed action. An officer who has been removed as a member of the Board of Directors shall automatically be removed from office.

Members of the Board of Directors who are removed for failure to meet the minimum requirements in Section 2 of this Article in these by-laws automatically forfeit their positions on the Board pursuant to Section 7 of this Article, and are not entitled to the removal procedure outlined in Section 14 of this Article.

**ARTICLE VI. OFFICERS**

The officers of executive committee shall be the President, Vice-President, Secretary and Treasurer. All officers must have the status of active members of the Board.

**Section 1. President**

The President shall preside at all meetings of the membership. The President shall have the following duties:

1. He/She shall preside at all meetings of the Executive Committee.
2. He/She shall have general and active management of the business of this Advisory Board.
3. He/She shall see that all orders and resolutions of the Advisory Board are brought to the Advisory Board.
4. He/She shall have general superintendence and direction of all other officers of this corporation and see that their duties are properly performed.
5. He/She shall submit a report of the operations of the program for the fiscal year to the Advisory Board and members at their annual meetings, and from time to time, shall report to the Board all matters that may affect this program.
6. He/She shall be Ex-officio member of all standing committees and shall have the power and duties usually vested in the office of the President.

**Section 2. Vice-President**

The Vice-President shall be vested with all the powers and shall perform all the duties of the President during the absence of the latter. The Vice-Presidents duties are:

1. He/She shall have the duty of chairing their perspective committee and such other duties as may attended to secretary.

**Section 3. Secretary**

The Secretary shall attend all meetings of the Executive Committee, and all meetings of members, and assisted by a staff member, will act as a clerk there of. The Secretary’s duties shall consist of:

1. He/She shall record all votes and minutes of all proceedings in a book to be kept for that purpose. He/She in concert with the President shall make the arrangements for all meetings , including the annual meeting of the organization.
2. Assisted by a staff member, he/she shall send notices of all meetings to the members of the Advisory council and shall take reservations for the meetings.
3. He/She shall perform all official correspondence from the Advisory Board as may be prescribed by the Advisory Board or the President.

**Section 4. Treasurer**

The Treasures duties shall be:

1. He/She shall submit for the Finance and Fund Development Committee approval of all expenditures of funds raised by the staff , proposed capital expenditures (equipment and furniture) , by the staff of the agency.
2. He/She shall have the right of inspection of the funds resting with the Program including budgets and subsequent audit reports.
3. It shall be the duty of the Treasurer to assist in direct audits of the funds of the program according to funding source guidelines and generally accepted accounting principles.
4. He/She shall perform such other duties as may be prescribed by the President under whose supervision he/she shall be.

**Section 5. Election of Officers**

The Nominating Committee shall submit at the meeting prior to the annual meeting the names of those persons for the respective offices and the Advisory council. Nominations shall also be received from the floor after the report of the Nominating Committee. The election shall be held at the annual meeting of the general assembly. Those officers elected shall serve a term of one (1) year, commencing at the next meeting following the annual meeting.

Officers of the Executive Committee shall be eligible to succeed themselves in their respective offices for two (2) terms only.

**Section 6. Removal of Officer**

The general assembly with the concurrence of 1/2 of the members voting at the meeting may remove any officer of the Board of Directors and elect a successor for the unexpired term. No officer of the Board of Directors shall be expelled without an opportunity to be heard and notice of such motion of expulsion shall be given to the member in writing twenty (20) days prior to the meeting at which motion shall be presented, setting forth the reasons of the Board for such expulsion.

**Section 7. Vacancies**

The Nominating Committee shall also be responsible for nominating persons to fill vacancies which occur between annual meetings, including those of officers. Nominations shall be sent in writing to members of the general assembly at least two (2) weeks prior to the next meeting at which the election will be held. The persons so elected shall hold membership or office for the unexpired term in respect of which such vacancy occurred.

**ARTICLE VII. COMMITTEES**

**Section 1. Committee Formation**

The board may create committees as needed, such as fundraising, housing, public relations, data collection, etc. The board chair appoints all committee chairs.

**Section 2. Executive Committee**

The four officers serve as the members of the Executive Committee. Except for the power of advisory council, the Executive Committee shall have all the powers and authority of the board of directors in the intervals between meetings of the board of directors, and is subject to the direction and control of the full board.

It meets once a quarter to analyze the report and the achievements of the executive direction . It may convene an extraordinary general meeting if necessary .

**Section 3. Finance Committee**

The treasurer is the chair of the Finance Committee, which includes three other board members. The Finance Committee is responsible for developing and reviewing fiscal procedures, fundraising plans, and the annual budget with staff and other board members. The board must approve the budget and all expenditures must be within budget. Any major change in the budget must be approved by the board or the Executive Committee. The fiscal year shall be the calendar year. Annual reports are required to be submitted to the board showing income, expenditures, and pending income. The financial records of the organization are public information and shall be made available to the membership, board members, and the public.

**Section 4.Advisory council**

The advisory council is in charge of financial control and approves the reports of the executive committee.

It meets once a quarter to analyze the report and the achievements of the executive committee or to rule on possible breaches.

**ARTICLE VIII. CORPORATE STAFF***.*

**Section 1: Executive Director**

The Board of Directors shall hire an Executive Director who shall serve at the will of the Board. The Executive Director shall have immediate and overall supervision of the operations of the IPROSARUDE , and shall direct the day-to-day business of the IPROSARUDE, maintain the properties of the IPROSARUDE, hire, discharge, and determine the salaries and other compensation of all staff members under the Executive Director’s supervision, and perform such additional duties as may be directed by the Executive Committee or the Board of Directors. No officer, Executive Committee member or member of the Board of Directors may individually instruct the Executive Director or any other employee. The Executive Director shall make such reports at the Board and Executive Committee meetings as shall be required by the President or the Board. The Executive Director shall be an ad-hoc member of all committees.

The Executive Director may not be related by blood or marriage/domestic partnership within the second degree of consanguinity or affinity to any member of the Board of Directors. The Executive Director may be hired at any meeting of the Board of Directors by a majority vote and shall serve until removed by the Board of Directors upon an affirmative vote of three-quarters (3/4) of the members present at any meeting of the Board Directors. Such removal may be with or without cause. Nothing herein shall confer any compensation or other rights on any Executive Director, who shall remain an employee terminable at will, as provided in this Section.

**ARTICLE IX. Conflict of Interest and Compensation**

**Section 1: Purpose**

The purpose of the conflict of interest policy is to protect the IPROSARUDE interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

**Section 2: Definitions**

1. **Interested Person:**  
   Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
2. **Financial Interest:**  
   A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
   1. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
   2. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement,
   3. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

**Section 3. Procedures**

1. Duty to Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.
2. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.
3. Procedures for Addressing the Conflict of Interest  
   1. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
   2. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
   3. After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
   4. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization’s best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.
4. Violations of the Conflicts of Interest Policy
   1. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
   2. If, after hearing the member’s response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

**Section 4. Records of Proceedings**

The minutes of the governing board and all committees with board delegated powers shall contain:

1. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board’s or committee’s decision as to whether a conflict of interest in fact existed.
2. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

**Section 5. Compensation**

1. A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member’s compensation.
2. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member’s compensation.
3. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

[Hospital Insert – for hospitals that complete Schedule C

1. Physicians who receive compensation from the Organization, whether directly or indirectly or as employees or independent contractors, are precluded from membership on any committee whose jurisdiction includes compensation matters. No physician, either individually or collectively, is prohibited from providing information to any committee regarding physician compensation.]

**Section 6.Annual Statements**

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

1. Has received a copy of the conflicts of interest policy,
2. Has read and understands the policy,
3. Has agreed to comply with the policy, and
4. Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

**Section 7. Periodic Reviews**

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

1. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm’s length bargaining.
2. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization’s written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in impermissible private benefit or in an excess benefit transaction.

**Section 8. Use of Outside Experts**

When conducting the periodic reviews as provided for in Article VII, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

**ARTICLE X. IDEMNIFICATION**

**Section 1. General**

IPROSARUDE shall indemnify any director, officer, employee, or agent, or former member, director, officer, employee, or agent of the corporation, or any person who may have served at the IPROSARUDE’s request as a director or officer of another corporation (each of the foregoing members, directors, officers, employees, agents, and persons is referred to in this Article individually as an “indemnitee”), against expenses actually and necessarily incurred by such indemnitee in connection with the defense of any action, suit, or proceeding in which that indemnitee is made a party by reason of being or having been such member, director, officer, employee, or agent, except in relation to matters as to which that indemnitee shall have been adjudged in such action, suit, or proceeding to be liable for negligence or misconduct in the performance of a duty. The foregoing indemnification shall not be deemed exclusive of any other rights to which an indemnitee may be entitled under any bylaw, agreement, resolution of the Board of Directors, or otherwise.

**Section 2. Expenses**

Expenses (including reasonable attorneys’ fees) incurred in defending a civil or criminal action, suit, or proceeding may be paid by the IPROSARUDE in advance of the final disposition of such action, suit, or proceeding, if authorized by the Board of Directors, upon receipt of an undertaking by or on behalf of the indemnitee to repay such amount if it shall ultimately be determined that such indemnitee is not entitled to be indemnified hereunder.

**Section 3. Insurance**

The corporation may purchase and maintain insurance on behalf of any person who is or was a member, director, officer, employee, or agent against any liability asserted against such person and incurred by such person in any such capacity or arising out of such person’s status as such, whether or not the IPROSARUDE would have the power or obligation to indemnify such person against such liability under this Article.

**ARTICLE XI. BOOKS AND RECORDS**

The corporation shall keep complete books and records of account and minutes of the proceedings of the Board of Directors.

**ARTICLE XII. AMENDMENTS**

**Section 1. Articles of Incorporation**

The Articles may be amended in any manner at any regular or special meeting of the general assembly , provided that specific written notice of the proposed amendment of the Articles setting forth the proposed amendment or a summary of the changes to be effected thereby shall be given to each director at least ten days in advance of such a meeting if delivered personally, by facsimile, or by e-mail .

**Section 2. Bylaws**

The general assembly may amend these Bylaws by majority vote at any regular or special meeting. Written notice setting forth the proposed amendment or summary of the changes to be effected thereby shall be given to each director within the time and the manner provided for the giving of notice of meetings of members.

**ADOPTION OF BYLAWS**

We, the undersigned, are all of the initial directors or incorporators of IPROSARUDE, and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of the 17 preceding pages, as the Bylaws of IPROSARUDE.

ADOPTED AND APPROVED by the general assembly on this 20 day of January , 2018.

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Dr BIGIRIMANA Joseph, President –IPROSARUDE Nonprofit, Inc.

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ATTEST: KEZA Nelly , Secretary – IPROSARUDE Nonprofit, Inc.